

भारतीय प्रौद्योगिकी संस्थान दिल्ली
INDIAN INSTITUTE OF TECHNOLOGY DELHI

Department/Centre/School:

Leave application form for Ph.D. Research Scholars only

(For Personal leave/Leave without Assistantship/Duty Leave/ Maternity leave/Paternity Leave/Medical Leave/ Long-term Academic Leave (with assistantship)/ Long-term Academic Leave(with external funding)

नाम /Name			
प्रवेश संख्या /Entry Number		Contact Number	
Email id			
विभाग/ केन्द्र / स्कूल Department/Centre/School			
Type of leave (Please tick the relevant)	To be approved at Department/Centre/School level *		
	Personal Leave / Leave without Assistantship / Duty Leave / Maternity Leave / Paternity Leave / Medical Leave		
	To be approved by Dean (academic)		
	Long-term Academic Leave (with assistantship)/ Long-term Academic Leave(with external funding)		
अवकाश की अवधि / Period of Leave	From	To	
सम्मेलन की अवधि / Period of Conference			
यात्रा का स्थान/ Place of visit, if applicable		यात्रा का उद्देश्य/ Purpose of visit	

प्रमाणित किया जाता है कि विभाग/केन्द्र/विद्यालय द्वारा मुझे सौंपे गए शिक्षण सहायक और अन्य उत्तरदायित्वों की देखभाल के लिए वैकल्पिक व्यवस्था की गई है।
Certified that alternative arrangements have been made to take care of Teaching's Assistantship and responsibilities assigned to me by the Department/Centre/School.

तिथि के साथ छात्र के हस्ताक्षर Research Scholar's signature with date			
पर्यवेक्षक के हस्ताक्षर Supervisor's Signature		विभागाध्यक्ष के हस्ताक्षर HOD's Signature	
डीआरसी/सीआरसी/एसआरसी के मिनट संलग्न/ DRC/CRC/SRC 's Minutes enclosed	हाँ / अगली बैठक में पुष्टि की जायगी Yes / will be ratified in next meeting		
डीआरसी/ सीआरसी/एसआरसी अध्यक्ष के हस्ताक्षर DRC/CRC/SRC Chairman's signature			
For use of Academic section only if leave is for visiting outside India/ex-India or For Long-term Academic Leave (with assistantship) / Long-term Academic Leave(with external funding)			
व्यवहार सहायक के हस्ताक्षर Dealing Assistant's Signature	अधीक्षक/ सलाहकार के (शैक्षणिक) हस्ताक्षर Supdt./Consultant (Academics)'s Signature	डी.आर/ए.आर/ वरिष्ठ सलाहकार (शैक्षणिक) के हस्ताक्षर DR/AR/Sr. Consultant (Academics) 's Signature	डीन, शैक्षणिक के हस्ताक्षर Dean, Academics' Signature
			Approved
Comments, if any			

* Any of above leaves require pre-approval of Dean, Academics if visit is outside India/ex-India

P.T.O.